

HUDSON HOUSING AUTHORITY
8 BRIGHAM CIRCLE
HUDSON, MASSACHUSETTS 01749

LOCK OUT POLICY

UPON RECEIPT OF PROPER IDENTIFICATION, THE HUDSON HOUSING AUTHORITY WILL UNLOCK AN APARTMENT DOOR FOR A RESIDENT.

THE CHARGE FOR THIS SERVICE IS AS FOLLOWS:

<u>DURING OFFICE HOURS</u>	<u>NO CHARGE</u>
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<u>AFTER OR BEFORE OFFICE HOURS,</u> <u>INCLUDING WEEKENDS AND HOLIDAYS</u>	<u>\$10.00</u>
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IF THE HOUSING OFFICE IS NOT OPEN AT THE TIME OF THE LOCK OUT, PLEASE CALL THE EMERGENCY PHONE NUMBER AT (978) 562-9268.

IT IS RECOMMENDED THAT YOU PROVIDE A TRUSTED FRIEND, NEIGHBOR OR RELATIVE WITH AN EXTRA KEY TO AVOID THESE CHARGES.

LOCK OUT POLICY ADOPTED BY THE HUDSON HOUSING AUTHORITY BOARD OF COMMISSIONERS ON: January 5, 2012.