## **Hudson Housing Authority Agenda**

8 Brigham Circle, Hudson, MA 01749

## December 5, 2019 6:30 P.M.

- 1. Call to order
- 2. Minutes to be Approved
  - a. Minutes of November 4, 2019 Special Joint Meeting
  - b. Minutes of November 4, 2019 Special Joint Executive Session Meeting
  - c. Minutes of November 7, 2019 Regular Meeting
- 3. Financial Reporting and Accounts Payable
  - a. Budget comparative report through October 31, 2019
  - b. Accounts Payable Report for November 2019
- 4. Warrants:
  - a. Transfer of Funds November 2019
  - b. Payroll November 2019
  - c. Housing Assistance Payments for December 2019
- 5. Projects and Contracts
  - a. MA091-1 Norma Oliver Village Roof Replacement Project
    - i. Substantial Completion as of 11/25/19
  - b. 667-1 Brigham Circle Window Replacement Project FISH #141056
    - i. Project update
  - c. 667-1 Brigham Circle Drainage Project FISH #141059
    - i. Field Report #7
- 6. New Business
  - a. Board to consider insurance renewal and invoicing (PHN 2019-28) for state-aided property insurance, boiler & machinery insurance, and crime coverage
  - b. DHCD FY20 Health & Safety Initiative (PHN 2019-27)
  - c. Hiring Update: Maintenance Department Groundskeeper/Custodian
  - d. Annual meetings and lease renewal with 689-1 (49 Washington Street) and 167-1 (8 Irving Street)

- e. DHCD Notice of Funding Availability (NOFA) for Creative Place-making Grants (PHN 2019-26)
- 7. Old Business
  - a. Insurance Claim: 5 Brigham Circle, tree fell on building, 10/17/19
- 8. Other Business
- 9. Executive Session
- 10. Adjournment